

Emanuel



Emanuel Lutheran Church
2022 Annual Report of the Congregation
January 29, 2023



**Evangelical Lutheran
Church in America**
God's work. Our hands

Emanuel Evangelical Lutheran Church, ELCA
2022 Annual Congregational Meeting Agenda
January 29, 2023

Opening Prayer Led by Pastor Mick

Call to Order

Declaration of Quorum

Approval of the Agenda *pg 2*

Minutes of the 2022 Annual Meeting held January 29, 2023 *pg 3-7*

Pastor's Report *pg 8*

Council President's Report *pg 9-10*

Parish Statistics *pg 11*

Review of Committee Reports (any actions, if needed)

Audit —*available upon request*

Christian Education *To be given at Annual Meeting*

Christian Outreach *pg 12*

Congregational Care *pg 13-14*

Finance *pg 15-16*

Property *pg 17*

Scholarship *pg 18*

Stewardship *To be given at Annual Meeting*

Worship & Music /Altar Guild

Lay Eucharistic Ministry *pg 19-20*

Director of Music *pg 21*

Financial Reports for 2020

Financial Secretary's Report *To be given at Annual Meeting*

Treasurer's Report *pg 22-24*

Proposed Budget for 2022 *pg 25-26*

Council Nominations & Election:

Voting Members for the Synod Assembly:

Announcements and Closing Comments:

Adjournment and Benediction:

Minutes From 2021 Annual Meeting

Emanuel Lutheran Church of Ludington MI

January 27, 2022

Annual Meeting

Opening Prayer: Pastor Mick Shriver opened with a prayer and welcomed everyone.

Call to Order: Sonja Siewert Council President, called the meeting to order.

Call to order: 10:50 am

Declaration for Quorum:

A quorum of thirty-seven voting members in attendance was declared by Sonja Siewert and confirmed by Mike Gould.

Approval of the Agenda:

Motion: To accept the agenda without any changes.

Motion by: Vicki Dorell; Cathy Iteen seconded

Vote by Acclamation: Aye

Disposition: Carried

Minutes of the 2020 Annual Meeting held June 27, 2021.

Motion: To approve the 2020 Annual Meeting Minutes.

Motion by: Vicki Dorell; Hjordis Rivet seconded

Vote by Acclamation: Aye

Disposition: Carried

Council President's Report:

Sonja Siewert, Council President discussed the following:

- Grace Episcopal will be moving its operations and worship services to Emanuel. They will remain a separate Episcopal congregation. We have a team collaborating with representatives from Grace to manage the merging of activities.
- The Covid pandemic continues to be an issue requiring continuous monitoring and adjustment to our protocols to keep everyone safe and healthy.
- Foster school has been sold and will be developed into townhomes. The Playground will remain and be upgraded. The parking lot directly behind our building and the baseball field will be developed into new townhomes. We are allowed to continue using the back lot until construction begins.
- We have funds designated for the Summer Safe Zone program. It is yet to be confirmed where the Ludington School Systems is at with their Summer Lunch program which was run in concert with our program. We hope the programs can be implemented and staffed with volunteers this summer.

Pastor's Report:

Pastor Mick Shriver referred to the written report contained in the meeting package. He added:

- The grace move date is dependent on the sale of their building. The Episcopal Diocese has a very specific process for the sale. They are currently waiting on the appraisal. They have a number of parties that have expressed interest in buying the building.
- Pastor is scheduled for knee surgery March 3.

Parish Statistics:

The parish statistics are as presented on page 9 of the meeting package.

Review of Committee Reports:

Audit—Last audit was in June of 2021.

Christian Education—[Hjordis Rivet presented an update. She gave a gratitude of thanks to Megan Maltbie for finding and implementing new forms of education. This has allowed our youth programs to continue. Our numbers are low due to our congregation demographics and the challenges of in person meetings due to the pandemic.](#)

Christian Outreach: Reviewed 2021 Report included in the meeting package.

Congregational Care: Reviewed 2021 Report included in the meeting package.

Finance: Dale Fitch referenced 2021 Report included in the meeting package. We are looking at possibly outsourcing the treasurer's position to replacing the retiring Cathy Iteen. Process details for how outsourced might work are in development. For those parishioners attending remotely envelopes will be mailed.

Property: Referenced 2021 Report included in the meeting package.

Scholarship: Sonja Siewert stated that Scholarships applications will be out soon.

Stewardship: Still need a chairperson for this committee.

Worship/ Music/ Altar Guild: Mary Hoffman [referenced the 2021 Report included in meeting handout.](#) She thanked all those who helped decorate and take down the decoration for Christmas.

Lay Eucharistic Ministers: Dee Falk referenced the 2021 Report included in the meeting package.

Motion: To accept all committee reports as submitted or presented.

Motion by: Mike Nagle; Vicki Dorell seconded

Vote by Acclamation: Aye

Disposition: Carried

Financial Reports for 2021:

Financial Secretary's Report – No report

Treasurer's Financial Report – Dale Fitch reviewed the 2021 Report included in the meeting package. He confirmed the amount of \$15000 that was moved from contingency to cover expenses.

Proposed Budget for 2022

Sonja Siewert discussed the Council's process for developing the budget by reviewing line by line expenditures for the past year and projecting future costs to develop a total budget for 2022. Dale Fitch reviewed the budget included in the meeting package. It was noted that the amount committed to the synod will remain the same as last year. This item will be revisited later in the year to determine if an increase is financially viable.

Motion: To approve the proposed 2022 Budget.

Motion by: Mike Nagle; Sharon Welton seconded

Vote by Acclamation: Aye: 3 Nays

Disposition: Carried

Council Nominations & Elections:

Sonja Siewert confirmed the term status of all current council members. There are four members whose terms are complete. Mike Gould and Tracy Laaksonen are eligible and have agreed to accept second terms. Buffy Nagle and Hjordis Rivet have termed out. We thank them for their service. Stephanie Carrie and Jason Burns were nominated from the floor.

Motion: To approve all nominees.

Motion by: Mike Gould; Colin Nash seconded

Vote by Acclamation: Aye

Disposition: Carried

Voting Members for the Synod Assembly: (one male/ one female)

The schedule for the Assembly and whether it will be in person or via the internet has not been confirmed at this time. Collin Nash and Sonja Siewert were nominated to represent Emanuel at the 2022 Synod Assembly.

Motion: To approve all nominees.

Motion by: Dale Fitch; Mary Hoffman seconded

Vote by Acclamation: Aye

Disposition: Carried

New business: None

Pastor's Address: Nothing further

Final Comments/ Announcements:

Thanks to everyone for attending. Pray for no more Covid and moving forward.

Adjournment:

Motion: To adjourn the 2021 Annual Meeting. (11:42)

Motion by: Vicki Dorrell; Collin Nash seconded

Vote by Acclamation: Aye

Disposition: Carried

Adjournment & Benediction: Lead by Collin Nash

Respectfully Submitted, Alisha Sadler & Mike Gould

2023 Annual meeting Pastor/Rector's report

As 2022 draws to a close and we look to the future I for one can say bring it on. Don't get me wrong, it's not going to be easy, not by a long shot, but who promised you it would be easy? In fact I seem to recall our Lord saying to us that following him would be anything but easy. Even so, bring it on. I'm up for the challenge. How about you?

This past year has been one that has felt like we were still waking up from a very long winter's nap. The effects of the measures put in place to try to help to keep us safe during the pandemic are still being felt and I believe will continue to be felt. It is no secret to anyone that has been in worship lately that our attendance has never returned to its pre-pandemic level. Giving is down, committees are slow to reconnect, and we continue to say goodbye to longtime parishioners who have been called home. And we are not alone. Across the US churches regardless of denominational affiliation are experiencing the same thing to various degrees.

But look at the possibilities that lay before us. We now have two parish families worshipping in the same location which leads to opportunities to work even closer together on the things that God has given us to do. We have new faces joining us for worship and are interested in lending their gifts, talents and abilities to the missions of our calls. And we have each other to celebrate the achievements and mourn the sorrows that life brings so that we face nothing alone. Oh we may be two different parishes from two different denominations but in many ways we are family and family does life together.

Changes are just a part of life and this next year is bound to see many changes as we look to a new way of being church together. What will the Episcopal and ELCA presence look like in Ludington? What impact will we have on our community as we discover ways to work together? Where is God calling us to next? Oh how I wish I had all the answers for you. But then again, discovering the answers to those very questions are part of the life journey of our combined futures. So to that I say again... Bring it on!

God's peace,
Mick+

Emanuel Lutheran Council President Annual Report for 2022

January 22, 2023

Dear Emanuel Family,

Daily life is returning more to our new version of “normal” after the past three years from the Covid-19 pandemic. But that new normal brings its own challenges, and as the president of the Emanuel council, I hope all return to their church family as able and share peace, grace and joy with friends, family, and those in need. Phone calls, letters, in-person visits, all types of communication are appreciated and the sharing of God’s love is important in all of our lives.

The Emanuel Council is quite aware of financial issues for our congregation. With fewer congregants there have also been fewer financial donations for our ongoing obligations including salaries, infrastructure costs such as water, heat, internet; administrative supplies including a photocopier and maintaining our facility. Another financial need is continuing our support for the ELCA synod. Please continue to support your Emanuel congregation financially and using your time and talents by volunteering as able.

The year 2024 will be the 150th Anniversary of Emanuel Lutheran Church and the planning committee met for our first meeting January 19, a year ahead of the actual event. There will be many opportunities for all to volunteer and celebrate with your Emanuel family. Cathy Iteen and I shared memories of the members from the 125th Anniversary Book that Bill Anderson put together for Emanuel. 1999 was the same year that I joined Emanuel and it was great to see pictures of current members from twenty four years ago, and celebrate memories of those that have passed. We would like to reach out to past members who may still be in the area and those with a family history to our congregation. One event will be scheduling a summer 2024 community potluck for all Lutherans in our area, whether it be a family history of being in a community Lutheran church from the past or present. This would be a great opportunity to celebrate all of our Lutheran family and outreach. If you have any memorabilia from Emanuel’s past 150 years, we are looking to have a historical display in Luther Hall and the

possibility at White Pine Village with the displays starting in January of 2024, please contact the church office, myself, or Cathy Iteen. Items will be returned; please label appropriately. A delicious Swedish Meatball dinner is also being planned. Please share any ideas for our 150th anniversary!

Reach out to friends and family, invite them back to church. Let's look forward to another 150 years for our Emanuel congregation. Having the Grace Episcopal congregation joining Emanuel offers even more opportunities for our congregation. There will always be changes but the foundation of our church remains. Pray for peace for all.

Sincerely,

Sonja Siewert

A handwritten signature in black ink, appearing to read "Sonja Siewert", written in a cursive style.

2022 Emanuel Lutheran Council president

siewertss@hotmail.com or 231-794-8106

PARISH STATISTICS 2022

Deaths

<u>Last Name</u>	<u>First Name</u>	<u>Date of Death</u>	<u>Funeral Date</u>	<u>Pastor</u>	<u>Place</u>
Keson Gothardt	Lorraine Keith	01-16-22 02-18-22	06-11-22	the Rev. Domingo Shriver	Emanuel Lutheran Church
Sundholm Shank	Robert Gene	06-10-22 06-21-22	07-02-22 06-27-22	the Rev. Domingo Shriver Pastor Wayne Buskirk	Emanuel Lutheran Church Oak Grove Funeral Home
Kovar Jabrocki	Ronald JoAnn	08-27-22 09-20-22	09-03-22 10-09-22	the Rev. Domingo Shriver the Rev. Domingo Shriver	Emanuel Lutheran Church Emanuel Lutheran Church
Hansen Anderson	Kay Doris	10-14-22 10-23-22			
Anderson Fonnesbeck	James David	10-25-22 12-12-22	11-06-22 12-19-22	the Rev. Domingo Shriver the Rev. Domingo Shriver	Emanuel Lutheran Church Emanuel Lutheran Church

Baptisms

<u>Last Name</u>	<u>First Name</u>	<u>Middle Name</u>	<u>Gender</u>	<u>Birth Date</u>	<u>Baptismal Date</u>	<u>Pastor</u>	<u>Parent</u>
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Weddings

<u>Wedding Date</u>	<u>Bride</u>	<u>Groom</u>	<u>Officiating Minister</u>	<u>Place</u>
6-27-22	Nicky Frees	Anthony Castillo	the Rev. Domingo Shriver	The Lake house (Ludington)

CONFIRMATION—None

Kaydence Laaksonen
Jordyn Anderson
Joseph Kline
Connor Chaney

New Members

Burns, Jason
Brunner, Nathaniel
Malkawitz, Walt
Morrill, Paul
Vipond, Carol

Transferred Out—None

Average Sunday Attendance in 2021:
55 In Person 10 Online

FIRST COMMUNION—None

Moved—None

The projects that Emanuel Outreach was participated in for 2022:

- We helped support Pastor Mic as he traveled to Poland in early summer to help refugees fleeing the war in the Ukraine. Donations of financial gifts and medical supplies were provided along with many prayers.
- Baby Bottle Boomerang and Project Mary through the West Shore Family Support Center
- Hosting Food for the Poor March 13, 2022
- Summer Safe Zone was hosted again in Luther Hall from mid-June through the end of July. \$1550 was used from our Safety Zone designated funds account with \$3200 remaining. These funds were received from grants from Mason County Community Foundation, Epworth Society and the ELCA. This was the first summer safe zone since the summer of 2019. Meals were provided through the MCE summer food program. Games, a daily snack, and weekend treat bags were provided along with supervision. The grant funds paid for daily snacks, indoor games and puzzles were purchased, safety walkie-talkies were obtained, and Kaydence Laaksonen was a paid teen supervisor. At least one adult Emanuel volunteer was present daily. For the final day we had an ice-cream sundae bar and 36 outdoor fun bags, age appropriate, were given to youth. We were pleased that many families were able to join us for this summer celebration. Extra snacks and summer bags were given to the Lakeshore Food Resource Network and were much appreciated by them. The number of meals provided to children was down community wide with advertising provided in the area schools, the LDN had an article on the Summer Safe Zone and flyers were passed out in the community. The number of daily meals provided at Emanuel was 5-10 daily, down community wide.
- Purchases from the Outreach 2022 budget of \$500 were a total of \$478.80, mainly advertising for the Easter and Christmas seasons.
- Through our Time and Talent information for Emanuel, volunteers have stepped forward to rejuvenate the Outreach team and our first planning meeting will be 5:30pm Monday February 20 prior to the monthly Emanuel council meeting.

Prepared by Sonja Siewert

CONGREGATIONAL CARE

ANNUAL REPORT 2022

Mission: The purpose of this committee shall be to extend Christian compassion and helpfulness to persons of all ages in need of aid in body and soul.

Members of the Committee: Anna Anderson, chairman; Eleanor Anderson, Nancy DuVall, Dee Falk, Candy Fabaz, Cathy Iteen and Laurel Smith

Note: We have not met as a committee for some time and some of these members have not been engaged with the committee but they needed to be recognized for past work.

Bereavement: Due to the policy change of this committee, we have not hosted any luncheons or cake and coffee receptions this past year. Joyce Usiak, however provided coffee and lemonade for a visitation for one of our members. This committee is, however available to assist in serving coffee/tea/punch/desserts if a member's family wishes this type of post-funeral reception.

Card Ministry: Throughout the year cards are sent to those in need of support, encouragement or simply a cheery word to let them know Emanuel is thinking of them. Birthdays (80 years and older), holidays and special anniversaries are acknowledged. Dee Falk continues to lead this ministry. We are grateful for her faithful service.

Emergency Meals: Meals are prepared and delivered to those members of Emanuel who are in need of temporary help. Four members of our congregation take responsibility for a three-month period when they solicit meals from various members of our congregation. These faithful servants are: Marilyn Olson (Jan-Feb-Mar), Sue Motzer (Apr-May-Jun), Eleanor Anderson (Jul-Aug-Sep), Patsy Jarvie (Oct-Nov-Dec).

Coffee Hour: This event follows our worship service each Sunday. One or two people serve as hosts to make coffee, lemonade and either homemade cookies/cakes or purchase them. Approximately 15 individual families have agreed to host this event; many do it more than once. We are ALWAYS looking for volunteers! A big thank you to Tracy Laaksonen who three times a year recruits the volunteers, prepares the schedule and distributes it to each family.

Broadcasting service: All our services are filmed from the balcony and are now on Facebook. A big thank you to Paula Shriver, Mike and Buffy Nagle who faithfully assist in this ministry.

College Student Connections: We are in our seventh year of this ministry. Volunteer members of our congregation “adopt” a college student from our congregation. Throughout the year care packages, cards and various remembrances are sent to the students to help keep them connected to their church family. In 2022 there were 17 students adopted by 17 individual families. When their student graduates, families are asked if they wish to mentor a new student. Many times, they do or a new family is recruited. We thank each of these families for their care and concern for our college students. Anna Anderson leads this ministry.

Homebound: We currently have nine homebound members of this congregation. Upon request, Eucharistic Ministers administer Communion to them. Not all request this service. Dee and Dick Falk and Anna Anderson serve in this ministry. This past Christmas poinsettias were delivered to our homebound members by Dee and Dick Falk, Jim Quinn, Cathy Iteen and Anna Anderson.

Respectfully submitted,
Anna Anderson, chairman

Emanuel Lutheran Church
Finance Committee Report
January 30, 2023

The December 31, 2022 financial statements are included in Treasurer's Report. To further the understanding of those documents and the financial position of Emanuel, the following comments are offered:

Profit & Loss Comparison. The income statement for 2022 reflects a net loss of \$2,940 for the year. This net loss includes transfers from our contingency fund of \$45,000 with the result that our operating results for 2022 were a net loss of \$47,940. At December 31, 2022 the remaining balance of our contingency fund is \$1,363.12 requiring that we must either increase member giving or cut program expenditures. The current budget does reflect a substantial reduction in expenditures but we have not reduced staff payroll costs with the exception of the summer youth director.

Giving- Our giving has decreased from the 2021 giving level by approximately \$22,000. This reduction appears to mirror the reduction in church attendance as the concern over the coronavirus continues. Church attendance is greatly reduced and many of our members are now participating in our online worship services. Giving appears to vary with attendance as those who regularly attend seem to maintain their giving pattern while other members have less giving or no known giving. Also with the concern over the virus, we have fewer nonmember visitors in attendance on Sunday mornings.

We do have many members now utilizing online giving, including both those who attend worship services or worship from home or travel locations. On line giving is generally a free service from most financial institutions and we encourage members to utilize this method of church support. Online giving can be scheduled for weekly, monthly or annual payments. If you need help setting up online giving or have any questions, please contact us.

There is also a great opportunity for those over 70 ½ years young to reduce their federal income tax liability by making a Qualified Charitable Distribution of a portion or all of their IRA distributions. Over the past few years, the standard deduction on the federal return has been increased and some itemized deductions have been reduced with the result that fewer individuals itemize deductions on their federal income tax returns. If you take the standard deduction on your federal return and have any federal income tax liability, this will save you money if you have income from a qualified IRA account. If you would like more information on online giving or making Qualified Charitable Distributions from your IRA, ask your tax advisor or contract the church office and we will help you.

Budgeted Increases and decreases- Recent increases in utility costs are impacting Emanuel, just as we all are experiencing in our homes. We have discussed this at Council meetings and have included increases in utility costs in the 2023 budget. We will monitor costs over the upcoming

months and will adjust the budget as that appears necessary. The accompanying budget includes a few minimal increases in other accounts. Council has gone through the budget in great detail to identify areas where we should cut, or possibly increase, budgeted expenditures.

Building and Grounds. Our programs of improving windows and exterior painting and other maintenance which was initiated with roofing and partial window replacement in 2019 continues to be on hold. Council is determined to continue with this effort when economic conditions return to a more normal situation. This program is largely supported by our designated building funds and will not likely impact our operation budgets, except for installation of some more efficient heating and lighting control devices.

We have several members who volunteer to maintain our church and grounds. Council has discussed that the efforts of these volunteers do save us from incurring additional financial costs. We greatly appreciate the efforts of these volunteers and are hopeful that we can facilitate a more extensive effort to help those who are volunteering to maintain our church.

Treasurer. Our Treasurer, Cathy Keson, has retired from her position as Treasurer. Cathy served us for several years and we owe her a big thank you for stepping forward in our time of need. We are fortunate to Linda Rogers return to the area and step forward to assume the position of treasurer. Linda has experience as our city treasurer and also as other accounting activities. She is also experienced in the use of the online version of QuickBooks that we have and her expertise with the software will enable us to more efficiently communicate financial data to council members and committee chairs while reducing the activity in the church office.

On- line giving. Our giving has changed recently with more of our members using on-line giving. We are now reviewing procedures to greatly reduce the cost of envelope giving and promote the use of online giving from our members' financial institutions. We will continue to provide envelopes to members who request them but will not incur the costs of providing or mailing so many envelopes that are not used.

We Want You! We recently added some new members to our finance committee but we still have room from more. We need volunteers to serve as counters on Sunday morning and also members to serve on the audit committee. As a church, we depend on volunteers to survive. We are fortunate to have the volunteers that you see every Sunday in church, but we need additional volunteers. Please give me a call if you would like to discuss how you might help us.

Respectfully submitted,



Dale L. Fitch
Chair of Finance

Property Committee Annual Report 2022

The plexiglass project has been put on hold for now since we are unsure of the budget, we hope to complete that project in the near future when we have a positive fiscal outlook.

Unfortunately, both the lawn mower and the snow blower died this year and we had to purchase new one. Hopefully, these will work for a long time.

This coming Spring, we look forward to planting our front beds at the church and making the front of the church look a little better. We would like to redo the deck in the memorial garden also as the budget allows. We will continue to replace the thermostats throughout the church, just doing a couple a year. We believe that we have seen a difference in the gas bill already.

A big thank you goes out to Greg Walker, our building supervisor, who kept our building running smoothly. He has decided to step down as our maintenance person. We have hired a new maintenance person, Larry Wisner. We hope that he will do a good job keeping our almost 150 church looking good.

Committee Members: Buffy Nagle, Larry Rees, Paul Kline, Dick Falk, Mike Gould, and Greg Walker

Joseph Sahlmark Scholarship Fund Annual Report-2022

Trustee on 01/01/2022: Fifth Third Bank

Investment Objective: Conservative

Original Gift of \$10,000 12/02/67

	<u>Assets as of 12/31/2022</u>	<u>Assets as of 12/31/2021</u>
Cash	\$9,847.09 (3%)	\$18,177.76 (5%)
Fixed Income	\$57,754.19 (19%)	\$58,776.82 (16%)
Equities	\$218,464.51 (73%)	\$259,070.12 (74%)
Real Assets	\$6,068.45 (2%)	\$11,187.70 (3%)
Alternative Strategies	\$7,973.33 (3%)	\$10,025.21 (3%)

Total Account Value 2014: \$310,249.31	Total Account Value 2015: \$293,298.03
Total Account Value 2016: \$298,182.63	Total Account Value 2017: \$333,192.29
Total Account Value 2018: \$287,909.48	Total Account Value 2019: \$333,035.94
Total Account Value 2020: \$350,014.80	Total Account Value 2021: \$374,503.08
Total Account Value end of 2022: \$300,107.57	

Sahlmark Scholarships (\$17k to be distributed per trust) at \$1000 each were awarded for the 2022-23 academic year to the following students: Trenton Dalm, Charlotte Glanville, Jack Glanville, Megan Gould, Calvin Irelan, Jacob Irelan, Kennedy Kirby, Rune Kirby, Lilly Kolb, Luke Kolb, Max Kline, Abby Millsbaugh (\$500, 1 semester), Colin Nash (\$1500), Aubrey Pomorski, Vibeke Rivet, William Rivet and Zoe Zatarra.

Emanuel and Memorial Scholarships Funds Annual Report-2022

Trustee on 01/01/2022 Fifth Third Bank

	<u>Assets as of 12/31/2022</u>	<u>Assets as of 12/31/2021</u>
Cash	\$1,553.65 (3%)	\$ 1,633.18 (3%)
Fixed Income	\$31,118.62 (68%)	\$34,080.16 (61%)
Equities	\$13,404.89 (29%)	\$20,513.29 (36%)
Account Value 11/30/2015: \$59,748.44	Account Value 12/31/2016: \$58,346.24	
Account Value 12/31/2017: \$61,397.53	Account Value 12/31/2018: \$53,965.40	
Account Value 12/31/2019: \$57,386.71	Account Value 12/31/2020: \$57,011.05	
Account Value 12/31/2021 \$56,226.63	Account value 12/31/2022: \$46,077.16	

Memorial Scholarship criteria Mason County Resident, 2-year occupational degree \$1,000:
Lilly Kolb, Douglas Aveda Cosmetology Institute, East Lansing, Michigan

Emanuel Lutheran Scholarship: Emanuel member, Lutheran College \$1,000 Colin Nash,
Concordia University, Ann Arbor, Biblical Studies, Pre-seminary

Scholarship committee members:

Dr. Bill Anderson
Dick Falk
Rich Kirby
Dr. Sonja Siewert (Chair)

WORSHIP AND MUSIC COMMITTEE 2022 ANNUAL REPORT

The Worship and Music Committee facilitates all aspects of the worship experience at Emanuel Lutheran Church. The committee members for 2022 were: T Jaye Brand, Vicki Dorrell, Cherie Hockenberger, Mary Hoffman, Katie McPike, Marty Mielke, Colin Nash, Sharon Welton and Pastor Mick. We always tried to meet the third Monday of each month in the late afternoon before the council meeting. We also try to have an outside luncheon meeting once a year for fellowship, fun and sharing.

Our responsibilities include Assisting Ministers (AMS), Lectors, Altar Guild, Chalice Bearers, Music, Flowers, Ushers, decorating the church for Advent, Christmas, Lent and the Easter Season, and the Lay Eucharistic Ministers (LEMS). We are grateful to those individuals who take leadership roles in some of these areas. Dee Falk co-ordinates the LEMS; Mary Hoffman, chair of the committee, coordinates and schedules the AMS, Chalice Bearers, Lectors Ushers, Altar Guild and takes care of linens used during the worship service. Beth and Rich Kirby climbed the big ladder and hung the banners; Mike Gould and Ryan Glanville have now taken over that duty. T Jaye Brand orders all our supplies needed for worship, creates the beautiful altar flower arrangements, monitors our finances, acts as our secretary and helps with everything else. Dee Falk helps to keep the clutter out of the pews and makes sure proper envelopes and pencils are available.

Those serving as AMS included: Anna Anderson, T Jaye Brand, Pastor Brown, Mary Hoffman, and Colin Nash. Steve Wietzykowski has become an AM in 2023 and we are thankful.

Cherie Hockenberger, our Director of Music is an invaluable resource since joining Emanuel in 2015. Her musical gifts and ability to communicate are appreciated by the entire congregation. Due to our aging congregation, our choir has not met but we hope in the near future, our choir will once again be heard during our worship service.

Our Lectors included: Bill Anderson, T Jaye Brand, Pastor Brown, Dale Fitch, Ryan Glanville, Joseph Kline, Megan Maltbie, Mike Nagle, Colin Nash, Hjordis Rivet, Diane Shank, and Steve Wietzykowski.

Our Chalice Bearers included: Bill and Anna Anderson, Dick and Dee Falk, Vicki Dorrell, T Jaye Brand, Nancy DuVall, Mary Hoffman, Lori and Bill Kratz, Megan Maltbie, Colin Nash, Bob Sundholm, and Steve Wietzykowski. We only needed one chalice bearer per service as we no longer offered common cup communion. Intinction with choice of wine or grape juice was offered.

Altar Guild members included: Shelley Anderson, T Jaye Brand, Nancy DuVall, Carolyn Fitch, Mary Hoffman, Lyn Kolb, Tracey Laaksonen, Marty Mielke, Karen Rathburn, Joyce Usiak, Carol Vipond, and Sharon Welton. This is a fun group. We try to have an annual summer luncheon for fellowship and training. T Jaye Brand has hosted these luncheons the last 2 summers at her home.

Usher Teams included: Dick and Dee Falk, Mike Gould and Jim Quinn, Sharon Welton and Vicki Dorrell, Art and Mary Hoffman, Rich and Beth Kirby, Lori and Bill Kratz, Kevin and Shelly Nash, Ken and Kathy Iteen, Carolyn and Dale Fitch, Karen and Larry Rathburn.

We thank Larry Rathburn for taking care of our oil candles, making sure all are in good working order for every service including the many additional candles used during Advent, Christmas, Lent, and funerals. A big thank you to all the volunteers who continually serve our congregation and to the Worship and Music Committee offering their time and talent in so many ways. You are appreciated and Emanuel would not function well without all of you. Thank you.

Several beautiful new banners have been purchased with memorial money. They are beautiful and add to the beauty of our service and therefore to the glory of god.

Respectfully submitted,
Mary Hoffman, Chairperson Worship and Music
January 23, 2023

Report of Lay Eucharistic Ministry, January 2022

The Lay Eucharistic Ministry was formed to provide visits and Holy Communion to members who are unable to attend regular worship services. During the past two years, these visits have been limited due to the Covid pandemic. At this time, four members are interested in receiving a visit.

Those currently serving as Lay Eucharistic Ministers are Anna Anderson, Vicki Dorrell and Dick and Dee Falk.

This ministry is available to any homebound member who desires to receive Holy Communion at home.

Submitted by Dee Falk

2-2

Director of Music Report 2022

2022 was such a blessing after the pandemic as far as being able to sing! I was blessed to have been joined with soloists, and guest musicians for various services including Ash Wednesday, Good Friday, Easter, and Christmas.

This past year I was fortunate to provide music for a wedding and funeral services. I am always honored and humbled to be able to provide music selections chosen by the families.

Ephesians 5:19 says, “singing and making melody to the Lord with your heart.” It is to him and about him that we sing! Singing has such a unique way of bringing your heart, soul, mind, and strength together to focus entirely and completely on God.

Cherié Hockenberger, Director of Music

TREASURER'S REPORT

5:02 PM
Cash Basis

Emanuel Lutheran Church Year End Report January through December 2022

Ordinary Income/Expense	Jan - Dec 22	Budget	% of Budget
Income			
4000 · Budgeted Income			
4100 · Envelope Offerings	181,321.51	236,708.08	76.6%
4110 · Loose Offering	2,792.50		
4120 · Initial Offering Envelopes	15.00		
4130 · Lent	130.00		
4140 · Easter	1,510.00		
4150 · Anniversary	20.00		
4160 · Thanksgiving	160.00		
4170 · Christmas	1,345.00		
4180 · Building Use	1,530.00		
4200 · Director of Music Funding	3,899.18		
Total 4000 · Budgeted Income	192,723.19	236,708.08	81.4%
4300 · Other Operatng Inc-Non Budgeted			
4310 · Coffee Hour	256.30		
4350 · Pastor Discretionary	245.00		
4355 · Contingency Deposit	45,000.00		
Total 4300 · Other Operatng Inc-Non Budgeted	45,501.30		
4400 · Income -ELCA Offerings			
4420 · World Hunger	130.00		
4430 · Missionary Support	840.00		
4490 · Samaritas	210.00		
Total 4400 · Income -ELCA Offerings	1,180.00		
4500 · Investment Income			
4510 · Interest Income	1.65		
Total 4500 · Investment Income	1.65		
Total Income	239,406.14	236,708.08	101.1%
Expense			
6000 · Facilities-Utilities			
6010 · Water	1,118.60	600.00	186.4%
6020 · Telephone	1,680.46	1,750.00	96.0%
6030 · Electricity	4,170.92	4,500.00	92.7%
6040 · Natural Gas	4,406.90	4,000.00	110.2%
Total 6000 · Facilities-Utilities	11,376.88	10,850.00	104.9%
6100 · Facilities-Other			
6110 · Repairs & Maintenance	9,009.80	8,500.00	106.0%
6120 · Office Machines	3,463.59	2,900.00	119.4%
6140 · Insurance	6,090.00	6,200.00	98.2%
Total 6100 · Facilities-Other	18,563.39	17,600.00	105.5%
6300 · Administrative Expenses			
6310 · Office Supplies	4,387.35	2,000.00	219.4%
6320 · Postage and Delivery	632.40	350.00	180.7%
6350 · Computer Expense	3,411.31	2,400.00	142.1%
6370 · Conventions & Conferences	0.00	1,200.00	0.0%
6300 · Administrative Expenses - Other	384.00		
Total 6300 · Administrative Expenses	8,815.06	5,950.00	148.2%

Emanuel Lutheran Church
Year End Report
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>% of Budget</u>
6400 · Pastor -Payroll Exp & Benefits			
6401 · Pastor Salary	36,240.01	36,250.00	100.0%
6402 · Pastory Housing	25,000.22	25,000.08	100.0%
6403 · Pastor Pension & Health	38,699.20	36,250.00	106.8%
6406 · Miscellaneous Expenses	103.11	60.00	171.9%
6407 · Supply Pastor	1,050.00	750.00	140.0%
Total 6400 · Pastor -Payroll Exp & Benefits	<u>101,092.54</u>	<u>98,310.08</u>	<u>102.8%</u>
6411 · Other Payroll Expenses & Ben			
6412 · Director of Music	22,750.09	22,750.00	100.0%
6414 · Substitute Musician	1,025.00	415.00	247.0%
6415 · Admin - Salary	24,932.00	23,500.00	106.1%
6417 · Sexton	13,020.00	12,500.00	104.2%
6418 · Children & Youth Director	7,854.00	7,854.00	100.0%
6419 · Financial Secretary	2,120.00	2,120.00	100.0%
6420 · Facility Coordinator	203.00	1,015.00	20.0%
6421 · Treasurer	2,457.50	4,000.00	61.4%
6422 · Nursery	0.00	0.00	0.0%
Total 6411 · Other Payroll Expenses & Ben	<u>74,361.59</u>	<u>74,154.00</u>	<u>100.3%</u>
6500 · Employee Taxes			
6510 · FICA	-83.70		
6520 · Medicare	200.38		
6530 · Federal Taxes	26.66		
6540 · State Taxes	-89.95		
6560 · Other Payroll Tax Expense	9.45		
6570 · Employer FICA	4,261.98	7,619.00	55.9%
Total 6500 · Employee Taxes	<u>4,324.82</u>	<u>7,619.00</u>	<u>56.8%</u>
6600 · Program Expenses-Committees			
6610 · Worship & Music	1,727.52	2,500.00	69.1%
6620 · Christian Ed Expenses	824.94	600.00	137.5%
6630 · Stewardship	324.77	0.00	100.0%
6640 · Christian Outreach	478.80	150.00	319.2%
6650 · Kitchen Supplies	390.99	400.00	97.7%
6690 · Congregational Care	140.02	75.00	186.7%
Total 6600 · Program Expenses-Committees	<u>3,887.04</u>	<u>3,725.00</u>	<u>104.4%</u>
66900 · Reconciliation Discrepancies	-4.46		
6700 · Benevolence			
6701 · Benevolence	18,504.00	18,500.00	100.0%
6710 · World Hunger	130.00		
6720 · Missionary	840.00		
6730 · Samaritas	210.00		
6750 · Pastors Discretionary Account	245.00		
Total 6700 · Benevolence	<u>19,929.00</u>	<u>18,500.00</u>	<u>107.7%</u>
Total Expense	<u>242,345.86</u>	<u>236,708.08</u>	<u>102.4%</u>
Net Ordinary Income (Shortfall)	<u>-2,939.72</u>	<u>0.00</u>	<u>100.0%</u>

5:18 PM
01/24/23
Accrual Basis

Emanuel Lutheran Church
Statement of Financial Position
As of December 31, 2022

	Dec 31, 22	Dec 31, 21	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1100 · Cash and Marketable Securities			
1110 · Checking Account	13,366.02	16,301.79	-2,935.77
1121000 · Designated			
112101 · Altar Guild	1,146.82	2,467.82	-1,321.00
112102 · Property	18,545.19	21,465.97	-2,920.78
112103 · Contingency Funds	1,363.12	46,363.12	-45,000.00
112106 · Youth Mission Trips	3,834.82	3,834.82	0.00
112107 · Christian Education	16,848.34	16,078.34	770.00
112108 · Youth Group	0.00	500.00	-500.00
112112 · Outreach Projects	0.00	838.10	-838.10
112114 · Music Program	424.25	424.25	0.00
112117 · Memorials - General	36,798.96	37,312.16	-513.20
112122 · Memorial-Air Conditioning	1,785.00	1,785.00	0.00
112127 · Outreach - Safe Zone Project	3,205.90	4,754.49	-1,548.59
112128 · Memorial-Quinn Nursery Remodel	1,577.09	1,577.09	0.00
112129 · Donations- In and Out	589.73	229.17	360.56
112130 · Food for the Poor House Project	225.00	0.00	225.00
1121000 · Designated - Other	1,103.43	1,010.60	92.83
Total 1121000 · Designated	87,447.65	138,640.93	-51,193.28
1200 · Investment Accounts			
112001 · Missionary Support Fund	28,887.98	29,687.98	-800.00
112002 · Sahlmark Scholarship Fund	300,107.57	374,503.08	-74,395.51
112003 · Emanuel Scholarship Account	46,077.16	56,226.63	-10,149.47
112004 · LPL Ministry of Music Account	0.00	4,123.37	-4,123.37
Total 1200 · Investment Accounts	375,072.71	464,541.06	-89,468.35
Total 1100 · Cash and Marketable Securities	475,886.38	619,483.78	-143,597.40
Total Checking/Savings	475,886.38	619,483.78	-143,597.40
Total Current Assets	475,886.38	619,483.78	-143,597.40
TOTAL ASSETS	475,886.38	619,483.78	-143,597.40
LIABILITIES & EQUITY			
Equity			
3000 · Opening Balance Net Assets	427,103.28	567,760.96	-140,657.68
3100 · Unrestricted Net Assets	51,722.82	46,567.86	5,154.96
Net Income	-2,939.72	5,154.96	-8,094.68
Total Equity	475,886.38	619,483.78	-143,597.40
TOTAL LIABILITIES & EQUITY	475,886.38	619,483.78	-143,597.40

Emanuel Lutheran Church 2023 Budget
Approved by Council 1/23/2023

Income	2022 Actual	2023 Proposed
Envelopes	\$ 184,512.00	\$ 195,000.00
Loose	\$ 2,782.00	\$ 2,800.00
Building Use	\$ 1,530.00	\$ 2,500.00
Music Funding	\$ 3,899.00	-
Total	\$ 192,723.00	\$ 200,000.00
Other Non-budgeted Income		
Coffee Hour	\$ 256.00	\$ 250.00
Pastor's Discretionary	\$ 245.00	\$ 250.00
Contingency Deposit	\$ 45,000.00	-
Move from Memorial-Quinn		
Nursery Remodel, Property		\$ 1,577.09
Move from Altar Guild Designated		
Fund for Worship		\$ 1,146.82
Move from Designated Christian Ed		
Fund		\$ 7,000.00
Total	\$ 45,501.00	\$ 10,223.91
Total Operating Income	\$ 238,224.00	\$ 210,223.91
Expenses		
Utilities		
Water	\$ 1,119.00	\$ 1,300.00
Telephone	\$ 1,680.00	\$ 500.00
Electricity	\$ 4,171.00	\$ 4,500.00
Natural Gas	\$ 4,407.00	\$ 4,800.00
Total Utilities	\$ 11,377.00	\$ 11,100.00
Facilities-Other		
Repairs & Maintenance	\$ 9,009.00	\$ 7,000.00
Office Machines - Copier	\$ 3,464.00	\$ 4,000.00
Property/Liability Insurance	\$ 6,090.00	\$ 6,450.00
Total Other Facilities	\$ 18,563.00	\$ 17,450.00
Administrative Expense		
Office Supplies	\$ 4,381.00	\$ 3,000.00
Postage	\$ 633.00	\$ 500.00
Computer Expense	\$ 3,411.00	\$ 3,000.00
Conventions	-	\$ 500.00
Admin-Other	\$ 384.00	\$ 385.00
Total Admin Office Expense	\$ 8,809.00	\$ 7,385.00

changing to VOIP

new copier lease

Emanuel Lutheran Church 2023 Budget

Payroll & Benefits- Pastor

Salary	\$	36,240.00	\$	36,240.00	
Housing	\$	25,000.00	\$	25,000.00	
Health	\$	38,699.00	\$	30,864.00	2022 reflects pension + health
Pension			\$	10,680.00	
Miscellaneous Expenses	\$	103.00	\$	100.00	
Supply Pastor	\$	1,050.00	\$	1,050.00	
Discretionary giving	\$	245.00	\$	250.00	
Total Payroll Pastors	\$	101,337.00	\$	104,184.00	

Staff Payroll

Director of Music	\$	22,750.00	\$	22,750.00	
Substitute Musician	\$	1,025.00	\$	1,025.00	
Administrative Assistant	\$	25,270.00	\$	24,960.00	
Sexton	\$	13,020.00	\$	7,800.00	1 weekly cleaning
Children & Youth Director	\$	7,854.00	\$	5,250.00	
Financial Secretary	\$	2,120.00	\$	2,120.00	
Treasurer	\$	2,120.00		-	
Facility Coordinator	\$	203.00		-	
HandyMan - when needed		-	\$	400.00	
Total Staff Payroll	\$	74,362.00	\$	64,305.00	

Employer Taxes FICA 7.65%	\$	4,325.00	\$	4,250.00	
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Programs/Committees

Worship & Music	\$	1,727.00	\$	1,400.00	
Christian Ed	\$	825.00	\$	750.00	
Stewardship	\$	325.00	\$	350.00	
Christian Outreach	\$	479.00	\$	400.00	
Kitchen Supplies	\$	391.00	\$	400.00	
Congregational Care	\$	140.00	\$	150.00	
Total Programs Committes	\$	3,887.00	\$	3,450.00	

ELCA Synod Benevolence	\$	18,504.00	\$	15,000.00	
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Total Expense	\$	241,164.00	\$	227,124.00	
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OVERALL

Income (Shortfall)	\$	(2,940.00)	\$	(16,900.09)	
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Please note that by contributing <\$5 weekly additional per giving unit could fund the deficit of \$16,900 pay freezes for Pastor and staff but still taking care of all