

# Emanuel



***Emanuel Lutheran Church***

***2023 Annual Report of the Congregation***

***January 28, 2024***



**Evangelical Lutheran  
Church in America**

*God's work. Our hands*

**Emanuel Evangelical Lutheran Church, ELCA**  
**2023 Annual Congregational Meeting Agenda**  
***January 28, 2024***

**Opening Prayer** Led by Pastor Mick

**Call to Order**

**Declaration of Quorum**

**Approval of the Agenda** *pg 2*

**Minutes of the 2022 Annual Meeting held January 29, 2023** *pg 3-6*

**Pastor's Report** *pg 7-8*

**Council President's Report** *pg 9-10*

**Parish Statistics** *pg 11*

**Review of Committee Reports** (any actions, if needed)

Audit

Christian Education *pg 12*

Christian Outreach *pg 13*

Congregational Care *pg 14-15*

Finance *pg 16-17*

Property *To be given at Annual Meeting*

Scholarship *pg 18*

Stewardship *To be given at Annual Meeting*

Worship & Music /Altar Guild *pg 19-20*

Lay Eucharistic Ministry *To be given at Annual Meeting*

Director of Music *pg 21*

**Financial Reports for 2020**

Financial Secretary's Report *To be given at Annual Meeting*

Treasurer's Report *pg 22-24*

Proposed Budget for 2022 *pg 25-26*

**Council Nominations & Election:**

**Voting Members for the Synod Assembly:**

**Announcements and Closing Comments:**

**Adjournment and Benediction:**

## **Minutes From 2023 Annual Meeting**

**Emanuel Lutheran Church of Ludington MI**

**January 29, 2023**

**Annual Meeting**

**Opening Prayer:** Pastor Mick Shriver opened with a prayer and welcomed everyone.

**Call to Order:** Sonja Siewert Council President, called the meeting to order.

**Call to order:** 11:00 am

**Declaration for Quorum:**

A quorum of Forty voting members in attendance was declared by Sonja Siewert and confirmed by Mike Gould.

**Approval of the Agenda:**

Motion: To accept the agenda without any changes.

Motion by: Vicki Dorell; Cathy Iteen seconded

Vote by Acclamation: Aye

Disposition: Carried

**Minutes of the 2022 Annual Meeting held January 30, 2022.**

Motion: To approve the 2021 Annual Meeting Minutes.

Motion by: Vicki Dorell; Cathy Iteen seconded

Vote by Acclamation: Aye

Disposition: Carried

## **Financial Reports for 2022:**

**Financial Secretary's Report** – Financial Secretary, Hjordis Rivet is not here, but kept communicating with Sonja Siewert on how the pledges were coming in.

**Treasurer's Financial Report** – Sonja Siewert thanked Cathy Iteen for her years of services. Linda Rogers was welcomed back to the congregation and will be taking over the treasurer's office.

## **Proposed Budget for 2023**

Sonja Siewert reported on the council working very hard to present this year's budget. Discussed different issues on line items from property to rent coming in from Grace. Also discussed where other income comes from outside of pledges. Sonja reported on the consolidation of different funds into the General operating fund. Sonja reported on the council's efforts to evaluate how much we spend on the current copier vs. purchasing a new one.

- Cuts have been taken across the board

- Salaries have been frozen for this coming year

- ELCA Benevolence had to be cut from \$18,500 to \$15,000.

- Proposed budget shows a \$16,000 deficit. If every giving unit would increase by just under \$5.00 per week this deficit would be met.

Floor was opened to questions:

- Mary Hoffman had questions regarding what specifically comes out of worship budget.

- Megan Maltbie expressed appreciation for the difficult work that went into coming up with this year's budget. Cuts are difficult to handle, but once the budget is passed it's up to the committees to determine the best use of those limited funds.

Mike Nagel suggested there were ways to increase our income side to include talking to Grace about increasing what they pay to Emanuel for building use and researching a less expensive health care plan.

- Dale Fitch commented on the need to put all the cuts into perspective as the needs of the different committees should come from those committees, instead of discussing the cuts at Annual Meeting.

- Mike Gould reminded the congregation of the need for more people to get involved on select committees.

- Buffy Nagel had a question about Grace's portion of the Pastors salary.

Motion: To approve the proposed 2022 Budget.

Motion by: Patti Klevorn; Vicki Dorrell seconded

Vote by Acclamation: Aye

Disposition: Carried

### **Council Nominations & Elections:**

Sonja Siewert presented the slate of candidates.

-Gregg Walker reached 6years

-Heidi Dalm and Larry Rathburn agreed to serve another 3 years

-Vicki Dorrell will fill out Collin Nash's remaining term.

Needed to select 2 more council members.

-Bob Budreau and Linda Rogers to serve a 3-year term.

Motion: To approve all nominees.

Motion by: Mike Nagel; Andy Klevorn seconded

Vote by Acclamation: Aye

Disposition: Carried

### **Voting Members for the Synod Assembly: (one male/ one female)**

Sonja Siewert volunteered to represent and was approved.

Charlie Wood also volunteered.

Kim wood volunteered to be alternate.

Motion: To approve all nominees.

Motion by: Dale Fitch; Mary Hoffman seconded

Vote by Acclamation: Aye

Disposition: Carried

### **New business:** None

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**Pastor's Address:** Nothing further

**Final Comments/ Announcements:**

Thanks to everyone for attending. Pray for no more Covid and moving forward.

**Adjournment:**

Motion: To adjourn the 2023 Annual Meeting. (11:45)

Motion by: Vicki Dorrell; Cathy Iteen seconded

Vote by Acclamation: Aye

Disposition: Carried

**Adjournment & Benediction:** Lead by Pastor Mick

**Respectfully Submitted, Tracey Laaksonen**

**Prepared by, Alisha Sadler**



## 2023 Annual meeting Pastor/Rector's report

To The parish families of Emanuel Lutheran and Grace Episcopal,

As I look at the events over the past year that stick out, the most to me my mind settles on two areas of significant change that both congregations have faced together. The first is the expansion of the summer safe zone and the second is moving to a combined service.

With the cooperation and partnership of several service agencies and the Ludington police and Fire Departments we kicked off the summer program with a block party and the new community garden. Several members of Emanuel and Grace volunteered to make the kickoff a wonderful success and an excellent way to provide care and hospitality to the neighborhood around us. Michigan State extension came in and offered weekly programs designed to teach families about nutrition and healthy foods you could make at home with food they could grow in their own home gardens.

I look forward to watch how summer safe zone and the community garden move into another year of serving our community. In fact we have already been in contact with Michigan State Extension about a possible expansion of this programming next year into the area of literacy.

The second change that comes to mind is the move to a single service combining elements of Lutheran and Episcopal liturgy and the most gracious way people have embraced their brothers and sisters in Christ regardless of denominational affiliation. I will forever be grateful to Bishop Satterlee for suggesting that the parishes undertake a several week study of a resource from the ELCA called The Use of The Means of Grace. This in depth study specifically looked at the reason we come to worship and how we experience the love of God through word and sacrament. through the course of this study we learned once again how close the two denominations really are in worship, call to mission as well as the way we express and receive God's grace.

As I look to the coming year and the challenges that lie before us I see a need to get our subcommittees back to full strength and doing the work that will allow us to continue to show God's love to the people we serve. I am a bit concerned about how these committees will be able to carry out their charge without the people needed to take on the multiple tasks that allow the church to do this.

Together we can face the opportunities before us but only if we have people who are willing to offer their gifts and talents by sitting on one of the sub committees. So there is the challenge. If you already serve on one of these committees please let me express my gratitude for the work that you do. If you are not yet serving on one of these subcommittees let me welcome you to take your place beside your brothers and sisters in Christ for this is one way we can show compassion of a broken world that needs know how much God Love's them,

Yours in Christ

Mick+



# Emanuel Lutheran Council President Annual Report for 2022

January 22, 2023

Dear Emanuel Family,

Daily life is returning more to our new version of “normal” after the past three years from the Covid-19 pandemic. But that new normal brings its own challenges, and as the president of the Emanuel council, I hope all return to their church family as able and share peace, grace and joy with friends, family, and those in need. Phone calls, letters, in-person visits, all types of communication are appreciated and the sharing of God’s love is important in all of our lives.

The Emanuel Council is quite aware of financial issues for our congregation. With fewer congregants there have also been fewer financial donations for our ongoing obligations including salaries, infrastructure costs such as water, heat, internet; administrative supplies including a photocopier and maintaining our facility. Another financial need is continuing our support for the ELCA synod. Please continue to support your Emanuel congregation financially and using your time and talents by volunteering as able.

The year 2024 will be the 150<sup>th</sup> Anniversary of Emanuel Lutheran Church and the planning committee met for our first meeting January 19, a year ahead of the actual event. There will be many opportunities for all to volunteer and celebrate with your Emanuel family. Cathy Iteen and I shared memories of the members from the 125<sup>th</sup> Anniversary Book that Bill Anderson put together for Emanuel. 1999 was the same year that I joined Emanuel and it was great to see pictures of current members from twenty four years ago, and celebrate memories of those that have passed. We would like to reach out to past members who may still be in the area and those with a family history to our congregation. One event will be scheduling a summer 2024 community potluck for all Lutherans in our area, whether it be a family history of being in a community Lutheran church from the past or present. This would be a great opportunity to celebrate all of our Lutheran family and outreach. If you have any memorabilia from Emanuel’s past 150 years, we are looking to have a historical display in Luther Hall and the

possibility at White Pine Village with the displays starting in January of 2024, please contact the church office, myself, or Cathy Iteen. Items will be returned; please label appropriately. A delicious Swedish Meatball dinner is also being planned. Please share any ideas for our 150<sup>th</sup> anniversary!

Reach out to friends and family, invite them back to church. Let's look forward to another 150 years for our Emanuel congregation. Having the Grace Episcopal congregation joining Emanuel offers even more opportunities for our congregation. There will always be changes but the foundation of our church remains. Pray for peace for all.

Sincerely,

Sonja Siewert

A handwritten signature in black ink, appearing to read "Sonja Siewert", written in a cursive style.

2022 Emanuel Lutheran Council president

[siewertss@hotmail.com](mailto:siewertss@hotmail.com) or 231-794-8106

## PARISH STATISTICS 2023

### Deaths

Last Name	First Name	Date of Death	Funeral Date	Pastor	Place
Duvall	Nancy	01-12-23	01-20-23	the Rev. Domingo Shriver	Emanuel Lutheran Church
Kolb	Paul	01-13-23	01-21-23	the Rev. Domingo Shriver	Emanuel Lutheran Church
Teague	Sally	05-15-23	05-28-23	the Rev. Domingo Shriver	Emanuel Lutheran Church
Tacktor	Herb	08-11-23	08-18-22	the Rev. Domingo Shriver	Beacon Funeral Home

### Baptisms

Last Name	First Name	Middle Name	Gender	Birth Date	Baptismal Date	Pastor	Parent	Parent
Quante	Addison	Marie	F	01-21-23	06-11-23	the Rev. Domingo Shriver	Gregory and Kelly Quante	
Rathburn	Larry	Dean	M	03-15-49	08-27-23	the Rev. Domingo Shriver	Kenneth and Dimples Rathburn	

### Weddings

Wedding Date	Bride	Groom	Officiating Minister	Place
10-21-23	Holly Simons	Dan Gokee	the Rev. Domingo Shriver	Emanuel Lutheran Church

### CONFIRMATION—None

Kaleb Laaksonen  
Chase Anderson  
Oliver Kolb

### New Members

Dunlop, Nancy  
Edd-Speese, Becky  
Terry Speese  
John Gillies  
Megan Gillies  
Jeane Cummings  
Fred Whitman  
Remos Lenio  
Julie Lenio  
Eric Guss

### Special Recognition

Jaclynn Kolhoff  
Frank Koehle  
Joan Koehle  
Rev. Donna Minarik  
Rev. Carmen Minarik

### Transferred Out—None

### Average Sunday Attendance in 2023:

67 In Person 12 Online

### FIRST COMMUNION—None

Moved—None

## **2023 REPORT OF THE CHRISTIAN EDUCATION COMMITTEE emanuel LUTHERan CHURCH**

**Committee Members:** Tracey Laaksonen (chair), Megan Maltbie, Pastor Mic

### **ADULT EDUCATION**

- Pastor John's Bible Study
- The Lenten Series
- Stations of the Cross
- Advent Series
- Adult Confirmation Refresher

### **YOUTH & WORSHIP**

Youth regularly serve as acolytes, bible bearers, & lectors.

**St Lucia Service:** Held on Sunday, December 10, 2023. Hannah Glanville & Maya Shriver were St. Lucia, Clara Gillies was Star Girl.

**Confirmation:** Megan Maltbie, coordinator

In May 2023, 3 students were confirmed (Kaleb Laaksonen, Chase Anderson, and Oliver Kolb). Instructors were Pastor Mic, Pastor John Brown, Vicki Dorrell, Tracey Laaksonen & Megan Maltbie.

Fall 2023, we did not have students in the typical 7-8th grade classes to enroll. Megan reached out to 5 Emanuel families who have children who did not complete or never went through confirmation class. The question of if we created a condensed accelerated class would their student potentially be interested in attending. None of the families expressed interest so we did not move forward

**CRADLE ROLL:** (Sharon Welton)

- We currently give crib crosses to the infants when baptized.

**FIRST COMMUNION:** Patricia Ezdebski, leader

No students were ready for class this school year in 2023. We will likely have students in 2024.

**SUNDAY SCHOOL:** Megan Maltbie coordinator

Megan continues to host students 4 years old to 6th grade weekly for a Sunday School lesson using Superbook Academy curriculum during the school year. Our numbers are small but have grown for the start of 2023-24 school year. We have 6 regular attendees and average 4 per Sunday.

Different for Fall of 2023, instead of teaching lessons that go along with the church theological calendar, we have picked four main themes... Courage, service, honor and humility. Each theme we focus on for 2 months and teach bible story and activities that go with the theme.

Respectfully submitted:

Tracey Laaksonen, Chairman

Megan Maltbie, Children & Youth Director



## Emanuel Lutheran Church Outreach Report 2023

- Baby Bottle Boomerang and Project Mary through the West Shore Family Support Center
- Donations for COVE.
- Hosting Food for the Poor (donations for coffee hour are being sent to this needed non-profit)
- Summer Safe Zone was hosted again in Luther Hall from mid-June through mid-August. We had grant funding that was used to pay 1.5-2 hours of supervision by Emanuel members with many days also having another adult volunteer present. The number of meals provided to children was down community wide with advertising provided in the area schools, the LDN had an article on the Summer Safe Zone and flyers were passed out in our neighborhood. Kendra Gibson from MSU Extension did a weekly gardening and nutrition education project with the children, and we have more ideas planned for 2024 Summer Safe Zone.
- Community garden at Emanuel
  - In spring the Ludington police department contacted Emanuel with the idea of hosting a neighborhood garden to help build a better sense of community. Volunteers helped prep the Danaher front previously landscaped area with soil donated by the City of Ludington. This was truly a community project. Local organizations that contributed included the City of Ludington, police department, fire department, Lakeshore Food Resource Network, Habitat for Humanity, Radiant Church, MSU Extension Services and many Emanuel volunteers. In June a planting party and neighborhood picnic was held with media coverage. Neighbors helped to plant and also could bring home felt bags with vegetable plants. The front entrance of Emanuel now has a strawberry bed and perennial butterfly plants and five large vegetable (above ground) planting beds. It is the goal to have neighbors pick ripe items as they need. For 2024 we will be adding a cooler to help maintain the freshness of donated veggies along with a few more items in the planning stages. Thank you to everyone – it truly takes a community.
- If you are a Thrivent member, remember that twice a year you can have a \$250 gift card donated to Emanuel for community outreach projects. Ask Sonja if you need any help with submitting a request.
- Please remember to volunteer for events! We are finding this works better than having more committee members, but share ideas with Pastor and myself.

Submitted by Sonja Siewert

## CONGREGATIONAL CARE ANNUAL REPORT 2023

**Mission:** The purpose of this committee shall be to extend Christian compassion and helpfulness to persons of all ages in need of aid in body and soul.

**Members of the Committee:** Anna Anderson, chairman and Dee Falk

**Bereavement:** There were no Emanuel sponsored memorial luncheons scheduled this past year.

**Card Ministry:** Throughout the year cards are sent to those in need of support, encouragement or simply a cheery word to let them know Emanuel is thinking of them. Dee Falk continues to lead this important ministry. We are grateful for her faithful service.

**Emergency Meals:** Meals are prepared and delivered by various members of Emanuel to those members who are in need of temporary help. Several meals were delivered to two separate families this year.

**Coffee Hour:** This event follows our worship service each Sunday. One or two people serve as hosts to make coffee, lemonade and either homemade cookies/cakes or purchase them. Approximately 17 families have agreed to host this event; many do it more than once. We are ALWAYS looking for volunteers! A big thank you to Tracy Laaksonen who does the recruiting, prepares the schedule and distributes it to each family. We are grateful for her ministry!!

**Pastor Appreciation Sunday:** Each year on the second or third Sunday in October this committee recognizes the work of our pastor. To show our appreciation we host a coffee hour with a cake. We encourage the congregation to bring cards or just express their appreciation for all that Pastor Mick does for us throughout the year.



**Broadcasting service:** All our services are filmed from the balcony and are now available on Facebook or after a couple of days, on YouTube. A big thank you to Paula Shriver, Mike and Buffy Nagle and Terry Speese who faithfully assist in this ministry.

**College Student Connections:** We are in our eighth year of this very important ministry. Volunteer members of our congregation “adopt” a college student from our congregation. The student completes a biographical form with school address, as well as other personal contact information. They also include favorite foods, snacks, restaurants, etc. as well as academic goals and involvement at their various colleges/universities. Throughout the year care packages, cards and/or various remembrances are sent to the students to help keep them “connected” to their church family. In 2023 there were 15 students adopted by 14 individual families. One family adopted two students.

**Homebound:** We currently have ten homebound members of this congregation. Eucharistic Ministers administer Communion to them. Not all request this service. Dee and Dick Falk and Anna Anderson serve in this ministry.

Submitted by:  
Anna Anderson, chairman

# 2024 Report of the Finance Committee

Emanuel's by-laws charge the finance committee to perform oversight of the financial affairs of the congregation to insure they are conducted efficiently and subject to Congregation Council approval, be responsible for investments and insurance policies. The finance committee includes the treasurer and financial secretary as ex-official members and Bob Budreau, Mike Gould, Sonja Siewert, Tracey Laaksonen, Tim Pomorski and Carole Vipond as members.

MY observations regarding the finances of Emanuel Lutheran Church are as follows:

## Church Treasurer

Linda Rogers, Treasurer, is doing a great job in that capacity. She has extensive experience in fund accounting and is skilled in the use of QuickBooks software and provides timely and useful reports, keeping council members informed of our financial information. The QuickBooks software that we use is an on-line program that allows us to use the software from our computers in our homes. This is more efficient for those who use the software and provides increased security of our data.

## 2023 Financial Report

The 2023 Statement of Activity reflects total revenue of 233,304 which is 23,080 in excess of budgeted revenues. This revenue increase is due primarily to increased giving of \$19,928 and increased building use fees of \$4,080 in 2023 over budgeted revenues and reflects an increase of \$32,070 over 2022 giving. It appears that this increase in giving is due,

at least partially, to appeals for support to the church, sesquicentennial celebration activities and the community garden.

Most significantly, during the years of the covid situation, church attendance and related revenues declined to levels that were potentially a threat to the existence of the church. At this time last year, we were replacing a copy machine at a cost of approximately \$10,000 and today we're looking at repairs to our heating system, the cost of which is estimated at \$17,000. These are not small expenditures and council members give serious consideration to make the best long-range decision. Looking back a year, it appears that our choice on the copier was wise as our other costs associated with the copier appear to be substantially reduced.

The council annually reviews our costs to explore areas where we can reduce costs without reducing services or activities. We have changed our giving programs in that we will no longer provide giving envelopes to all members. We are encouraging members to utilize online giving through your financial institution, which most banks provide as a benefit at no cost to their customers. If you want personal giving envelopes, as in the past, contact the church office and we will provide them.

Lastly, if you wish to volunteer for the finance committee, or possibly contribute an hour, five or six Sundays per year, please contact me.

Respectfully submitted,

Dale L. Fitch  
Chair of Finance

## Joseph Sahlmark Scholarship Fund Annual Report-2023

Trustee on 01/01/2023: Fifth Third Bank  
Investment Objective: Conservative

Original Gift of \$10,000 12/02/67

### Assets as of 12/31/2023

Cash  
Fixed Income  
Equities  
Real Assets  
Alternative Strategies

Total Account Value 2014: \$310,249.31	Total Account Value 2015: \$293,298.03
Total Account Value 2016: \$298,182.63	Total Account Value 2017: \$333,192.29
Total Account Value 2018: \$287,909.48	Total Account Value 2019: \$333,035.94
Total Account Value 2020: \$350,014.80	Total Account Value 2021: \$374,503.08
Total Account Value end of 2022: \$300,107.57	
<b>Total Account Value end of 2023:</b>	

**Sahlmark Scholarships (\$16k to be distributed per trust) at \$1000 each** were awarded for the 2023-24 academic year to the following students: Samuel Cutler, Trenton Dalm, Charlotte Glanville, Jack Glanville, Jacob Irelan, Kennedy Kirby, Rune Kirby, Olivia Klevorn, Annie Kline, Max Kline, Luke Kolb, Erin Maltbie, Ryan Millsbaugh, Aubrey Pomorski, Jesse Schmidt and Zoe Zataraga.

## Emanuel and Memorial Scholarships Funds Annual Report-2023

Trustee on 01/01/2023 Fifth Third Bank

### Assets as of 12/31/2023

Cash	\$	
Fixed Income	\$	
Equities	\$	
Account Value 11/30/2015: \$59,748.44		Account Value 12/31/2016: \$58,346.24
Account Value 12/31/2017: \$61,397.53		Account Value 12/31/2018: \$53,965.40
Account Value 12/31/2019: \$57,386.71		Account Value 12/31/2020: \$57,011.05
Account Value 12/31/2021 \$56,226.63		Account value 12/31/2022: \$46,077.16
<b>Account value 12/31/2023:</b>		

**Memorial Scholarship criteria Mason County Resident, occupational degree \$1,500:**  
Gabby Hockenberger Ferris State Dental Hygiene

Scholarship committee members:

Dr. Bill Anderson  
Dick Falk  
Rich Kirby  
Dr. Sonja Siewert (Chair)

## ANNUAL REPORT 2023



This committee facilitates all aspects of the worship experience at Emanuel. Worship and Music Committee members are: Pastor/Fr Mick Shriver, TJaye Brand, Vicki Dorrell, Thom Hawley, Cherié Hockenberger, Mary Hoffman (Chairman), Katie McPike, Walt Malkewitz, and Sharon Welton. Our responsibility includes Acolytes, Lectors, Altar Guild, Chalice Bearers, Assisting Ministers, Music, Altar Flowers, Ushers, and Lay Eucharistic Ministers [LEMs]. We are also responsible for decorating the sanctuary for Advent, Christmas, Lent & Easter. We are grateful to those individuals who take leadership roles in these areas; specifically, Eileen Kline who schedules acolytes; Dee Falk who coordinates the LEMs, keeps the clutter out of the pews and makes sure pencils and envelopes are available in the pew racks; TJaye who orders the plants for special occasions (Easter and Christmas), creates the beautiful altar flower arrangements for our Sunday Services, and monitors our finances; Mary who takes care of the linens used for worship, and prepares schedules for all those involved in our Worship Services; Larry Rathburn who keeps the fires burning by refilling the candle oil weekly and for all special services throughout the year; Mike Nagel & Ryan Glanville who climb the tall ladder to hang the banners in the Nave; Cherie, our Director of Music, has shared her musical gifts with our parish since 2015. Finally we salute Pastor Mick, who inspires and leads us.

We are thankful for the opportunity to include young people as Lectors and Acolytes. We continue to give thanks for the many adults who are Assisting Ministers, Chalice Bearers and Altar Guild members.

Those who served as **Assisting Ministers** are: Anna Anderson, TJaye Brand, Pastor John Brown, Thom Hawley, Mary Hoffman, & Steve Wietrzykowski. **Chalice Bearers** are Bill Anderson, Vicki Dorrell, Dee Falk, Bill and Lori Kratz, Walt Malkewitz, Julia Maltbie & Megan Maltbie (& Assisting Ministers as needed).

Those who served as **Altar Guild members** are: Shelly Anderson, TJaye Brand, Carolyn Fitch, Mary Hoffman, Tracey Laaksonen, Lyn Kolb, Joyce Usiak, Carole ViPond and Sharon Welton. This is a great group; we plan an annual summer luncheon for fellowship and training.

**Acolytes** were Joseph Kline, Hanna Glanville, Jordyn and Chase Anderson, Kaydence & Kaleb Laaksonen, Jacqueline Carie, Sarah & Maya Shriver.

**Ushers** were Vickie Dorrell, Sharon Welton, Beth & Rich Kirby, Art & Mary Hoffman, Karen & Larry Rathburn, Ryan Glanville, Dale & Carolyn Fitch, Kathy & Ken Iteen, Mike & Megan Gould, Lori & Bill Kratz.



Serving as **Lectors** are: Anna and Bill Anderson, Dale Fitch, Joseph Kline, Julia and Megan Maltbie, Mike Nagle, Diane Shank, Hjordis, Ryan Glanville, Mary Hoffman, Walt Malkewitz and Steve Wietrzykowski.

## e

These lists may be incomplete and we apologize for any omissions. If you are willing to serve in any capacity as a member of our Worship Team in 2024, please contact Mary Hoffman at (231)-301-0777. We are very willing to offer training as needed and to add your name to our schedule!

## s

In 2023 Grace Episcopal Church & Emanuel Lutheran Church made the decision to not only share worship space, but to participate together in joint worship services. This has resulted in a wonderful blending of worship settings and styles. Our combined parish family has responded superbly to the small adaptations we have made for one another through this process. As a result we all enjoy a lovely worship service with all the elements in place inviting us to love and serve God together in this place. We are thankful for this opportunity.

## d

Additionally, on behalf of our parish family, we thank all the volunteers who continually serve. I thank the Worship & Music Committee for offering their time and talent in so many ways; Emanuel would not function well without each and every one of you. Thank you!

Respectfully submitted,  
Mary Hoffman  
Chairperson, Worship & Music Committee



## **Director of Music Report 2023**

Happy New Year, Emanuel Family. 2023 was a year filled with ups & downs for myself and family. The hardest was the devastating loss of my nephew, who was tragically murdered in April. I truly appreciate the loving support shown to me & my family during that difficult time. Thank you.

This past year my focus was working diligently on creating and leading a combined liturgical setting for services. Fortunately the services are very similar and the majority of the current service is taken from the many settings of the ELW (Evangelical Lutheran Worship) hymnal.

I was honored to have provided music for weddings and funerals this past year. I appreciate the special musicians, that included flute, trumpet and harp, that took time to enhanced our services of Ash Wednesday, Good Friday, Easter, St. Lucia ,and Christmas.

Blessings,  
Cherie Hockenberger  
Director of music

**Emanuel Lutheran Church**  
**Statement of Activity - This Year to Last Year**  
January - December 2023

	2023	2022	Change
<b>Revenue</b>			
<b>4000 Budgeted Income</b>			
4100 Envelope Offerings	207,007.00	181,321.51	25,685.49
4110 Loose Offering	8,126.25	2,792.50	5,333.75
4120 Initial Offering Envelopes	30.00	15.00	15.00
4130 Lent	60.00	130.00	(70.00)
4140 Easter	555.00	1,510.00	(955.00)
4150 Anniversary	225.00	20.00	205.00
4160 Thanksgiving	60.00	160.00	(100.00)
4170 Christmas	1,665.00	1,345.00	320.00
4180 Building Use	6,280.00	1,530.00	4,750.00
4190 Miscellaneous	785.05	-	785.05
4200 Director of Music Funding	-	3,899.18	(3,899.18)
<b>Total 4000 Budgeted Income</b>	<b>224,793.30</b>	<b>192,723.19</b>	<b>32,070.11</b>
<b>4300 Other Op Inc-Non Budgeted</b>			
4310 Coffee Hour	289.19	256.30	32.89
4350 Pastor Discretionary	325.00	245.00	80.00
4355 Contingency Deposit	<b>4,034.89</b>	<b>45,000.00</b>	<b>(40,965.11)</b>
4370 Memorials - General Fund	2,280.00	-	2,280.00
4390 Other Miscellaneous Income	112.00	-	112.00
<b>Total 4300 Other Inc-Non Budget</b>	<b>7,041.08</b>	<b>45,501.30</b>	<b>(38,460.22)</b>
<b>4400 Income -ELCA Offerings</b>			
4420 World Hunger	205.00	130.00	75.00
4430 Missionary Support	1,080.00	840.00	240.00
4440 Other Benevolences	20.00	-	20.00
4490 Samaritas	142.50	210.00	(67.50)
<b>Total 4400 Income -ELCA Offerings</b>	<b>1,447.50</b>	<b>1,180.00</b>	<b>267.50</b>
<b>Total 4500 Investment Income</b>	<b>22.25</b>	<b>1.65</b>	<b>20.60</b>
<b>Total Revenue</b>	<b>\$ 233,304.13</b>	<b>\$ 239,406.14</b>	<b>\$ (6,102.01)</b>
<b>Expenditures</b>			
<b>6000 Facilities-Utilities</b>			
6010 Water	1,542.25	1,118.60	423.65
6020 Telephone	834.69	1,680.46	(845.77)
6030 Electricity	4,010.36	4,170.92	(160.56)
6040 Natural Gas	4,308.16	4,406.90	(98.74)
<b>Total 6000 Facilities-Utilities</b>	<b>10,695.46</b>	<b>11,376.88</b>	<b>(681.42)</b>
<b>6100 Facilities-Other</b>			
6110 Repairs & Maintenance	6,322.17	9,009.80	(2,687.63)
6115 Organ & Piano Maintenance	1,421.00	-	1,421.00
6120 Office Machines	2,430.86	3,463.59	(1,032.73)
6140 Insurance	6,621.00	6,090.00	531.00
<b>Total 6100 Facilities-Other</b>	<b>16,795.03</b>	<b>18,563.39</b>	<b>(1,768.36)</b>
<b>6300 Administrative Expenses</b>			
6310 Office Supplies	3,311.63	4,382.89	(1,071.26)
6320 Postage and Delivery	183.00	632.40	(449.40)
6350 Computer Expense	3,518.64	3,411.31	107.33
6370 Conventions & Conferences	881.80	-	881.80
6382 Professional Fees, CPA	300.00	384.00	(84.00)
<b>Total 6300 Admin Expenses</b>	<b>8,195.07</b>	<b>8,810.60</b>	<b>(615.53)</b>

## Emanuel Lutheran Church - Statement of Activity 2023

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	2023	2022	Change
<b>6400 Pastor -Payroll Exp &amp; Benefits</b>			
6401 Pastor Salary	36,240.00	36,240.01	(0.01)
6402 Pastory Housing	25,000.00	25,000.22	(0.22)
6403 Pastor Health Insurance	29,654.40	38,699.20	(9,044.80)
6404 Pastor Pension	10,680.00	-	10,680.00
6407 Miscellaneous Expenses	68.18	103.11	(34.93)
6408 Supply Pastor	750.00	1,050.00	(300.00)
<b>Total 6400 Pastor Payroll &amp; Benefits</b>	<b>102,392.58</b>	<b>101,092.54</b>	<b>1,300.04</b>
<b>6411 Other Payroll Expenses</b>			-
6412 Director of Music	22,750.08	22,750.09	(0.01)
6414 Substitute Musician	1,100.00	1,025.00	75.00
6415 Admin - Salary	24,944.00	24,932.00	12.00
6417 Sexton	7,800.00	13,020.00	(5,220.00)
6418 Children & Youth Director	3,927.50	7,854.00	(3,926.50)
6419 Financial Secretary	2,120.00	2,120.00	-
6420 Groundskeeper	-	203.00	(203.00)
6421 Treasurer	-	2,457.50	(2,457.50)
<b>Total 6411 Other Payroll Expenses</b>	<b>62,641.58</b>	<b>74,361.59</b>	<b>(11,720.01)</b>
<b>6500 Employee Taxes</b>			
6570 Employer FICA	4,111.31	4,261.98	(150.67)
<b>Total 6500 Employee Taxes</b>	<b>4,111.31</b>	<b>4,324.82</b>	<b>(213.51)</b>
<b>6600 Program Exp-Committees</b>			
6610 Worship & Music	2,088.74	1,727.52	361.22
6620 Christian Ed Expenses	534.76	824.94	(290.18)
6630 Stewardship	714.00	324.77	389.23
6640 Christian Outreach	738.39	478.80	259.59
6650 Kitchen Supplies	696.95	390.99	305.96
6690 Congregational Care	75.00	140.02	(65.02)
<b>Total 6600 Program Expenses-Committees</b>	<b>4,847.84</b>	<b>3,887.04</b>	<b>960.80</b>
<b>6700 Benevolence</b>			-
6701 Benevolence	15,000.00	18,504.00	(3,504.00)
6710 World Hunger	205.00	130.00	75.00
6720 Missionary	1,080.00	840.00	240.00
6730 Samaritas	142.50	210.00	(67.50)
6740 Other Benevolence	30.00	-	30.00
6750 Pastors Discretionary Acct	325.00	245.00	80.00
<b>Total 6700 Benevolence</b>	<b>16,782.50</b>	<b>19,929.00</b>	<b>(3,146.50)</b>
<b>Total Expenditures</b>	<b>\$ 226,461.37</b>	<b>\$ 242,345.86</b>	<b>\$ (15,884.49)</b>
<b>Net Operating Revenue</b>	<b>\$ 6,842.76</b>	<b>\$ (2,939.72)</b>	<b>\$ 9,782.48</b>

**Emanuel Lutheran Church**  
**2023 Statement of Activity - - - Actual vs. Budget**  
January - December 2023

	Actual	Budget	Over (Under)
<b>Revenue</b>			
<b>4000 Budgeted Income</b>			
4100 Envelope Offerings	207,007.00	195,000.00	12,007.00
4110 Loose Offering	8,126.25	2,800.00	5,326.25
4120 Initial Offering Envelopes	30.00	-	30.00
4130 Lent	60.00	-	60.00
4140 Easter	555.00	-	555.00
4150 Anniversary	225.00	-	225.00
4160 Thanksgiving	60.00	-	60.00
4170 Christmas	1,665.00	-	1,665.00
4180 Building Use	6,280.00	2,200.00	4,080.00
4190 Miscellaneous	785.05	-	785.05
<b>Total 4000 Budgeted Income</b>	<b>224,793.30</b>	<b>200,000.00</b>	<b>24,793.30</b>
<b>4300 Other Oper Inc-Non Budgeted</b>			
4310 Coffee Hour	289.19	250.00	39.19
4350 Pastor Discretionary	325.00	250.00	75.00
4355 Contingency Deposit	4,034.89	9,724.00	(5,689.11)
4370 Memorials - General Fund	2,280.00	-	2,280.00
4390 Other Miscellaneous Income	112.00	-	112.00
<b>Total 4300 Other Op Inc-Non Budgeted</b>	<b>7,041.08</b>	<b>500.00</b>	<b>6,541.08</b>
<b>4400 Income -ELCA Offerings</b>			
4420 World Hunger	205.00	-	205.00
4430 Missionary Support	1,080.00	-	1,080.00
4440 Other Benevolences	20.00	-	20.00
4490 Samaritas	142.50	-	142.50
<b>Total 4400 Income -ELCA Offerings</b>	<b>1,447.50</b>	<b>-</b>	<b>1,447.50</b>
<b>Total 4500 Investment Income</b>	<b>22.25</b>	<b>-</b>	<b>22.25</b>
<b>Total Revenue</b>	<b>\$ 233,304.13</b>	<b>\$ 210,224.00</b>	<b>\$ 23,080.13</b>
<b>Expenditures</b>			
<b>6000 Facilities-Utilities</b>			
6010 Water	1,542.25	1,300.00	242.25
6020 Telephone	834.69	500.00	334.69
6030 Electricity	4,010.36	4,500.00	(489.64)
6040 Natural Gas	4,308.16	4,800.00	(491.84)
<b>Total 6000 Facilities-Utilities</b>	<b>10,695.46</b>	<b>11,100.00</b>	<b>(404.54)</b>
<b>6100 Facilities-Other</b>			
6110 Repairs & Maintenance	6,322.17	7,400.00	(1,077.83)
6115 Organ & Piano Maintenance	1,421.00	600.00	821.00
6120 Office Machines	2,430.86	4,000.00	(1,569.14)
6140 Insurance	6,621.00	6,450.00	171.00
<b>Total 6100 Facilities-Other</b>	<b>16,795.03</b>	<b>18,450.00</b>	<b>(1,654.97)</b>
<b>6300 Administrative Expenses</b>			
6310 Office Supplies	3,311.63	3,000.00	311.63
6320 Postage and Delivery	183.00	500.00	(317.00)
6350 Computer Expense	3,518.64	3,000.00	518.64
6370 Conventions & Conferences	881.80	500.00	381.80
6382 Professional Fees, CPA	300.00	385.00	(85.00)
<b>Total 6300 Admin Expenses</b>	<b>8,195.07</b>	<b>7,385.00</b>	<b>810.07</b>

## Emanuel Lutheran Church - Actual to Budget 2023

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	Actual	Budget	Over (Under)
<b>6400 Pastor -Payroll Exp &amp; Benefits</b>			
6401 Pastor Salary	36,240.00	36,240.00	-
6402 Pastory Housing	25,000.00	25,000.00	-
6403 Pastor Health Insurance	29,654.40	30,864.00	(1,209.60)
6404 Pastor Pension	10,680.00	10,680.00	-
6407 Miscellaneous Expenses	68.18	100.00	(31.82)
6408 Supply Pastor	750.00	1,050.00	(300.00)
<b>Total 6400 Pastor-Payroll &amp; Benefits</b>	<b>102,392.58</b>	<b>103,934.00</b>	<b>(1,541.42)</b>
<b>6411 Other Payroll Expenses</b>			
6412 Director of Music	22,750.08	22,750.00	0.08
6414 Substitute Musician	1,100.00	1,025.00	75.00
6415 Admin - Salary	24,944.00	24,960.00	(16.00)
6417 Sexton	7,800.00	7,800.00	-
6418 Children & Youth Director	3,927.50	3,927.00	0.50
6419 Financial Secretary	2,120.00	2,120.00	-
<b>Total 6411 Other Payroll Expenses</b>	<b>62,641.58</b>	<b>62,582.00</b>	<b>59.58</b>
<b>Total 6500 Employee Taxes</b>	<b>4,111.31</b>	<b>4,250.00</b>	<b>(138.69)</b>
<b>6600 Program Exp-Committees</b>			
6610 Worship & Music	2,088.74	2,123.00	(34.26)
6620 Christian Ed Expenses	534.76	750.00	(215.24)
6630 Stewardship	714.00	350.00	364.00
6640 Christian Outreach	738.39	400.00	338.39
6650 Kitchen Supplies	696.95	400.00	296.95
6690 Congregational Care	75.00	150.00	(75.00)
<b>Total 6600 Program Exp-Committees</b>	<b>4,847.84</b>	<b>4,173.00</b>	<b>674.84</b>
<b>6700 Benevolence</b>			
6701 Benevolence	15,000.00	15,000.00	-
6710 World Hunger	205.00	-	205.00
6720 Missionary	1,080.00	-	1,080.00
6730 Samaritas	142.50	-	142.50
6740 Other Benevolence	30.00	-	30.00
6750 Pastors Discretionary Acct	325.00	250.00	75.00
<b>Total 6700 Benevolence</b>	<b>16,782.50</b>	<b>15,250.00</b>	<b>1,532.50</b>
<b>Total Expenditures</b>	<b>\$ 226,461.37</b>	<b>\$ 227,124.00</b>	<b>\$ (662.63)</b>
<b>Net Operating Revenue</b>	<b>\$ 6,842.76</b>	<b>\$ (16,900.00)</b>	<b>\$ 23,742.76</b>

**Emanuel Lutheran Church**  
**Statement of Financial Position**  
**As of December 31, 2023**

	As of Dec 31, 2023	As of Dec 31, 2022 (PP)	Change
<b>Bank Accounts &amp; Investments</b>			
<b>Bank Accounts</b>			
1100 Cash and Marketable Securities			
1110 Checking Account	\$ 16,886.97	\$ 13,366.02	\$ 3,520.95
112100 Designated Savings - Interest	10.36	1,103.43	(1,093.07)
112101 Altar Guild	783.27	1,146.82	(363.55)
112102 Property	18,934.25	18,545.19	389.06
112103 Contingency Funds	0.00	1,363.12	(1,363.12)
112106 Youth Mission Trips	3,834.82	3,834.82	-
112107 Christian Education	16,848.34	16,848.34	-
112114 Music Program *	0.00	424.25	(424.25)
112117 Memorials - General	32,134.31	36,798.96	(4,664.65)
112122 Memorial-Air Conditioning *	0.00	1,785.00	(1,785.00)
112127 Outreach - Safe Zone Project	1,825.41	3,205.90	(1,380.49)
112128 Memorial-Quinn Nursery Remodel	0.00	1,577.09	(1,577.09)
112129 Donations- In and Out	0.00	589.73	(589.73)
112130 Food for the Poor	0.00	225.00	(225.00)
<b>Total 112100 Designated Savings</b>	<b>\$ 74,370.76</b>	<b>\$ 87,447.65</b>	<b>\$ (13,076.89)</b>
1122 Restricted Investment Accounts			
112001 Missionary Support Fund	30,244.02	28,887.98	1,356.04
112002 Sahlmark Scholarship Fund	322,375.62	300,107.57	22,268.05
112003 Emanuel Scholarship Account	46,612.91	46,077.16	535.75
<b>Total 1122 Restricted Investment Accounts</b>	<b>\$ 399,232.55</b>	<b>\$ 375,072.71</b>	<b>\$ 24,159.84</b>
<b>Total 1100 Cash and Marketable Securities</b>	<b>\$ 490,490.28</b>	<b>\$ 475,886.38</b>	<b>\$ 14,603.90</b>

\* Reclassed line item in Memorial Fund



Emanuel Lutheran Church			
<u>2024 Proposed Budget</u>			
Income	2023 Budget	2023 Actual	2024 Budget
1 Envelopes	195,000	210,397	216,700
2 Loose	2,800	8,126	4,302
3 Staffing - Grace		-	4,550
4 Building Use	2,200	6,280	4,200
5 <b>Total</b>	<b>\$ 200,000</b>	<b>\$ 224,803</b>	<b>\$ 229,752</b>
<u>Other Non-budgeted Income</u>			
6 Coffee Hour/Food for Poor	250	289	-
7 Pastor's Discretionary	250	325	250
8 Memorials - General Fund	-	2,280	1,500
9 Other - Thrivent grants		112	-
10 Transfer fr Designated Savings			17,000 *
11 Transfer fr Designated Savings	9,724	4,035	7,377
12 <b>Total</b>	<b>10,224</b>	<b>7,041</b>	<b>26,127</b>
13 <b>Total Operating Income</b>	<b>\$ 210,224</b>	<b>\$ 231,844</b>	<b>\$ 255,879</b>
<u>Expenses</u>			
<u>Utilities</u>			
14 Water	1,300	1,542	1,300
15 Telephone	500	835	250
16 Electricity	4,500	4,010	4,200
17 Natural Gas	4,800	4,308	4,500
18 <b>Total Utilities</b>	<b>11,100</b>	<b>10,695</b>	<b>10,250</b>
<u>Facilities-Other</u>			
19 Repairs & Maintenance	7,523	7,743	3,500
20 <b>Upgrade of heating system</b>			<b>17,000 *</b>
21 Groundskeeping		-	3,000
22 Office Machines - Copier	4,000	2,431	1,860
23 Property/Liability Insurance	6,450	6,621	7,500
24 <b>Total Other Facilities</b>	<b>17,973</b>	<b>16,795</b>	<b>32,860</b>
<u>Administrative Expense</u>			
25 Office Supplies & Expense	3,000	3,311	3,400
26 Postage	500	183	250
27 Computer Expense	3,000	3,519	3,500
28 Conventions	500	882	900
29 Professional fees/Admin	385	300	150
30 <b>Total Admin/ Office Expense</b>	<b>7,385</b>	<b>8,195</b>	<b>8,200</b>

<b>Emanuel Lutheran Church</b>				<b>Budget, Page 2</b>
		<b>2023 Budget</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
<b><u>Payroll &amp; Benefits- Pastor</u></b>				
31	Salary	36,240	36,240	38,080
32	Housing	25,000	25,000	25,000
33	Health	30,864	29,654	32,127
34	Pension	10,680	10,680	11,100
35	Miscellaneous Expenses	100	68	100
36	Supply Pastor	1,050	750	1,050
37	Discretionary giving	250	325	250
38	<b>Total Payroll Pastor</b>	<b>104,184</b>	<b>102,717</b>	<b>107,707</b>
<b><u>Staff Payroll</u></b>				
39	Director of Music	22,750	22,750	27,300
40	Substitute Musician	1,025	1,100	1,025
41	Administrative Assistant	24,960	24,944	26,520
42	Sexton/Janitorial	7,800	7,800	7,800
43	Children & Youth Director	3,927	3,927	3,927
44	Financial Secretary	2,120	2,120	2,120
45	Treasurer	-	-	2,120
46	HandyMan	400	-	-
47	<b>Total Staff Payroll</b>	<b>62,982</b>	<b>62,641</b>	<b>70,812</b>
48	<b><u>Employer Taxes FICA 7.65%</u></b>	<b>4,250</b>	<b>4,111</b>	<b>4,440</b>
<b><u>Programs/Committees</u></b>				
49	Worship & Music	2,200	2,089	2,560
50	Organ & Pianos Tuned		-	2,000
51	Christian Ed	750	535	550
52	Stewardship	350	714	300
53	Christian Outreach	400	738	600
54	Kitchen Supplies	400	697	450
55	Congregational Care	150	75	150
56	<b>Total Programs Committes</b>	<b>4,250</b>	<b>4,848</b>	<b>6,610</b>
57	<b>ELCA Synod Benevolence</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
58	<b>Total Expense</b>	<b>\$ 227,124</b>	<b>\$ 225,002</b>	<b>\$ 255,879</b>
59	<b>NET Income/Shortfall</b>	<b>\$ (16,900)</b>	<b>\$ 6,842</b>	<b>\$ 0</b>
Approved by Council - January 16, 2024				
For approval at Annual Meeting January 28, 2024				