

Application For Use of Emanuel Lutheran Church Facilities

Application Date: _____

Event _____

Name of Organization or Group _____

Name of Applicant/Contact _____

Phone _____

Address _____

City, State _____

Date(s) and Time(s) Requested _____

Number of People Expected _____

Is this a Fund Raising Event? _____

Facilities Needed: Sanctuary _____ Luther Hall _____
 Kitchen _____ Other _____

Equipment Needed: Dishes/Silverware # _____ Coffee Pots _____
 Chairs # _____ Coffee Urns _____
 Tables # _____ Other _____

Building Charges:

Security deposit of \$100.00 paid N/A will be refunded after the event if facilities are left clean and un-damaged. Deposit may be waived for non-profit organizations and members.

Event		Member	Non-Member
Meeting of groups with a humanitarian mission	At discretion of assigned committee (2)	0-50.00	0-100.00
Other meetings	If a member is involved	50.00	
	If no member involved		100.00

Amount to be Paid N/A Date Paid N/A

Name, Renter

Randy Cox, ADM

Name and Title: Representative of Emanuel Lutheran